



VOLUNTEER FORMS CAN BE FILLED OUT OR UPDATED ON-LINE AT THE PTSA WEBSITE,

JUST GO TO [HTTP://WWW.LBSSPTSA.ORG](http://WWW.LBSSPTSA.ORG) AND CLICK ON "VOLUNTEERS"

OR YOU CAN MAIL YOUR FORM TO: PTSA VOLUNTEER, 9200 BURKE LAKE ROAD, BURKE, VA 22015

OR MAIL WITH YOUR MEMBERSHIP FORM TO: PTSA, P.O. Box 11252, BURKE, VA 22009-1252

OR SCAN AND E-MAIL TO LBSSVOLUNTEER@VERIZON.NET

Make copy of completed form to keep as reminder.

Volunteer name(s):

Street Address:

City:

State:

Zip:

Home Phone:

Office/Cell:

EMAIL:

LBSS Student Name(s)

Middle School:

Grade 7 _____

Grade 8 _____

Team Name _____

High School:

Grade 9 _____

Grade 10 _____

Grade 11 _____

Grade 12 _____

Sub-school # _____

AVAILABILITY for volunteer activities:

DAY (Mon Tue Wed Th Fri) EVENING (Mon Tue Wed Th Fri) & Weekends (Sat Sun)

Please mark desired areas of interest/commitment; N.B. (*) by a date = "subject to change"

CLERICAL HELP

- Special projects
- Copying classroom material for teachers/staff
- Answering Telephones (Main Office, Sub-schools, etc)
- MS Counseling
- HS Counseling/Career Center
- Library
- Lost and Found

YEAR BOOK

- Distribution (early June)

HEALTH ROOM

- Vision/Hearing Screening (Nov)
- Aide

SPECIAL EVENTS

- MS Dance Ticket Sales during lunch periods
- MS Dances (Nov 4* and Mar 23*)
- 8TH Grade Dance (June 2*) (7th grade parents also needed)
- High School Dances (Oct 22 and Apr ?)
- SGA Election
- Goblin Gallop (Oct 28 & 31; during school periods)
- MS Red Ribbon Week (Oct 24-28; during MS school lunch)

Committees

ALL NIGHT GRADUATION PARTY, Friday, June 15: Chair: Tracy Barry (703-913-7528)

Parent volunteers needed (of any class), to assist in the planning and preparation of substance-free graduation night party and with associated fundraising events.

CRAFT FAIR & SILENT AUCTION, Sat, Oct 15: Chair: Marcy Mont (703-323-9145)

This is the major fundraiser held by our PTSA each year. Proceeds from the fair provide funding for a long list of PTSA programs here at Lake Braddock. Come join the fun, your help is needed and appreciated!!!

- Set-up: 5-8 PM, Friday, 10/14
- Work during fair: 9AM-3PM (2 hour shifts), Saturday, 10/15
- Set-up: 7-9 AM, Saturday, 10/15
- Clean up: 3-5 PM, Saturday, 10/15

(Please check other side for more opportunities to volunteer – thanks!)

BACCALAUREATE: Chair: TBA

A reflective event for seniors, requiring assistance from senior and junior parents

BEAUTIFICATION: Chair: VACANT

Volunteers needed to help landscape and beautify school grounds approximately 2 to 3 times a year

COMMUNITY RELATIONS/OUTREACH: Chair: Shelly Bralich (703-912-9233)

Committee members network with neighboring feeder schools and communities to provide information about Lake Braddock activities and programs and work with school administrators to identify those in the LBSS community in need of additional aid.

CAREER ENVOYS: Contacts: Ian Brodie, Pat Fausser (703-426-1030)

Parents or community members are needed to give an approximately 30 minute talk to middle school students about their careers. Career(s): _____

HEALTH AND SAFETY COMMITTEE: Chair: Tara Kelley (571-748-9961)

Parent volunteers are needed to provide input for the facilitation of programs and services geared toward the health and safety of our children. The committee will meet on a monthly basis in the evening.

HOSPITALITY: Co-Chairs: Glenda Lynch (703-455-2495) & Kristin McDaniel (703-569-3516)

Bake/Donate food for special events for LBSS faculty/staff (approximately 6 times per year)

Set up/take down for events

LANGUAGE AMBASSADORS: Chair: VACANT

Provides parent volunteer interpreters at Back to School Nights and other PTSA sponsored events.

Language(s): _____

MEMBERSHIP: Chair: Elizabeth Hurst (703-440-0868)

Help staff membership tables at school events (i.e. Back to School nights Sept 19 & 21, and Craft Fair Oct 15).

BRUIN CUBS - MIDDLE SCHOOL AFTER SCHOOL PROGRAM: Contact: Michelle Birkenstock

703-426-6428 or email PMBirkenstock@fcps.edu

Volunteer to help or run a Program After-School for Middle-School Students (Need help with Sports, Arts n' Crafts, Sewing, Reading Clubs, or any Hobbies/Interests that you would like to share with Middle-School Students. Can be Weekly, Monthly or even just a one-time event); Mentor or Tutor Mentor Middle School Students (please specify subjects)

MULCH DELIVERY, Fri, Sat & Sun, March 23, 24 & 25: Chair: Ed Hartman (lbss.mulchman@cox.net)

Major PTSA fundraiser for ANGP; adults needed to: drive trucks, manager teams, drive support vehicles to transport students, load trucks, operate forklifts, coordinate volunteers, and serve food to volunteers (Mulch Café).

Truck pick up & loading, Friday afternoon, March 23

Delivery Shift - Saturday morning, March 24

Delivery Shift - Saturday afternoon, March 24

Delivery Shift - Sunday morning, March 25

PROGRAMS: Chair: Judy Dioquino (703-644-0184)

Volunteer to assist in setting up for meetings

Volunteer to share expertise as a program speaker or lecturer on the following parenting topic(s) _____

REFLECTIONS/CULTURAL ARTS: Chair: Kathy Burke (703-913-6509)

Plans and runs the national PTA Reflections program at Lake Braddock SS. Coordinates judging for the Virginia PTA Citizenship Essay Project; coordinates the Middle School Essay Contest.

STUDENT DIRECTORY: Chair: Jacki Fee (703-455-6549)

Distributing/selling directories at the MS Back to School Nights on September 19th

Distributing/selling directories at the HS Back to School Nights on September 21st

VOLUNTEER COMMITTEE: Chair: Vickie Sands (703-451-1074 or lbssvolunteer@verizon.net)

Volunteer committee members assist with recruiting volunteers for special school and PTSA events and projects.

THANK YOU FOR VOLUNTEERING!