

25th ANNUAL LAKE BRADDOCK PTSA “ARTS AND CRAFTS SHOWCASE” SATURDAY, OCTOBER 16, 2010 - 9:00 a.m. - 3:00 p.m.

The Lake Braddock PTSA invites you to participate in our 25th Annual “Arts and Crafts Showcase.” **The show will be held at Lake Braddock Secondary School on Saturday, October 16 from 9:00 a.m. to 3:00 p.m.** Our craft show consistently holds a high standard of excellence and is well known in Northern Virginia.

Lake Braddock is centrally located in Northern Virginia in the heart of the Springfield/Burke area, approximately 3 miles west of the Capital Beltway. Take Braddock Road west to the traffic light at Burke Lake Road and turn left. Lake Braddock Secondary School is about 1/2 mile down on the right.

Once again the PTSA is hosting a **SILENT AUCTION**. We are requesting a donation with a minimum value of \$15.00 from each of our vendors. Your generous donation will be collected during check in.

STANDARDS

Our craft show prides itself on selecting artisans who produce their own wares. We will not allow products made from kits or commercially manufactured items to be sold by applicants. Any artisan who does not adhere to these guidelines or misrepresents their work will forfeit their fees and NOT be allowed to participate. We will jury all applications, and the decisions of the committee are final. **ALL WORKS DISPLAYED MUST BE ORIGINAL WORKS BY THE ARTISTS AND CRAFTERS.**

Crafters who meet our guidelines will be accepted. *We notify those who do not meet our criteria within 15 days of receiving your application.*

RULES AND REGULATIONS

- ALL** Applicants must submit 3 different photos of their work with one showing your layout or display.
- A self-addressed, stamped envelope must accompany your application.*
- Only the craft category juried in from your application may be displayed or sold from your booth.
- Other businesses may not be advertised from your booth.
- Applicant must abide by all Fairfax County Public School rules and regulations while on school grounds.
- All tables must be draped to within 1” of the floor.
- Your display and set up must stay within the boundaries of your space assignment.
- Booths may not be taken down until after 3:00 p.m. on Saturday.
- No displays over 6’ high.
- Make checks payable to: LAKE BRADDOCK PTSA.**
- NO refunds after acceptance.
- Confirmation letters with booth assignments will be mailed after October 4, 2010.

-Mail completed application and fees to:

**Lake Braddock PTSA Arts and Crafts Showcase
c/o Marcy Mont
8401 Hampton Way
Fairfax Station, VA 22039**

ARTS & CRAFTS SHOWCASE

- WHEN:** Saturday, October 16, 2010
- WHERE:** Lake Braddock Secondary School
9200 Burke Lake Road, Burke, VA 22015
- TIME:** 9:00 AM – 3:00 PM
- FEES:** \$75 for a 10' X 8' booth. Booth is 10' wide by 8' deep
\$90 for a 10' X 10' (*limited number available*)
Tables are available for \$10 each while supplies last (*1 table per booth*)
Electricity is \$10
Two chairs are included in booth fee
- TAX POLICY:** Each artist/crafter is responsible for the collection and submission of their own sales tax.
- DEADLINE:** Applications **MUST** be received by September 30, 2010.

PERTINENT INFORMATION:

Included in this mailing is your application. **PLEASE READ CAREFULLY!**

The application **deadline** is **September 30th**. Any application received after September 30 is considered **LATE**. A **LATE FEE of \$25** will be charged. Returned checks will be charged a \$20 bank fee.

The booth assignments for all accepted crafters will be mailed after **October 4**. Keep in mind spaces will be assigned on a first come, first served basis. Also, some popular craft categories may reach the maximum number of booths early in the application process. Later applications may be wait-listed.

Our show will be promoted by public service announcements, local newspapers, road signs, craft magazines, and flyers at local businesses and schools.

We look forward to seeing you at the Lake Braddock "Arts and Crafts Showcase" in October!

Questions? Contact us by e-mail at LBSSCraftShow@yahoo.com or at 703-323-9145.

If you do not wish to receive future craft fair applications from Lake Braddock, please let us know, and we will promptly remove your name from our mailing list.